



Committee of the Whole

1. New City Hall Project Update (Melanie)

Melanie has requested Committee time to share the latest revisions to the plans for the exterior of the new City Hall building with Council members.

Administration Recommendation

Receive the project update and direct staff accordingly.

Council Actions

Receive the project update and direct staff accordingly.



Streets, Sidewalks & Utilities Committee

1. Proposed City-Main Street, Burbick Way Lighting Agreement (Jim)

Jim has requested Committee time for Council's consideration of a proposed Agreement between the City of Kent, Main Street Kent, Paul and Susan Braden, and Arthur Property Management. The Agreement would authorize Main Street Kent to install overhead string lighting on Burbick Way near S. Water Street. The City would agree to provide the power supply from existing electric outlets located on the light poles in the alley. (attachment)

Administration Recommendation

Lighting is both an amenity and a public safety measure and I recommend Council's approval of the proposed Agreement as presented.

Council Action

Authorize the proposed new lighting Agreement for Burbick Way as presented.



2. Proposed City-KSU E. Main Street Project Agreement (Jim, Hope)

Jim has requested Committee time for Council's consideration to authorize the proposed Project Agreement between the City and Kent State University to take the results of the community-based project planning study and begin the next phase of the project design process. (attachment)

Administration Recommendation

Jim has secured over \$14 million in grant funding for the E. Main Street Project and the City's share of the next phase of the Project (5%, \$125,000) is included in the City's approved 2020 Capital Improvement Plan. I recommend Council's approval.

Council Action

Authorize the proposed City-KSU E. Main Street Project Agreement as presented.



3. City Tree Plantings Staff Report (Melanie)

In response to Council's request, Melanie has asked for Committee time to provide Council with an overview of the Service Department's annual tree planting services and to suggest opportunities to supply tree seedlings for residents. (attachment)

Administration Recommendation

Receive the staff report and direct staff accordingly.

Council Action

Receive the staff report.



Streets, Sidewalks & Utilities Committee (continued)

4. Proposed Kent Craft Brew Fest Special Event (Harrison)



Harrison has asked for Committee time for Council's consideration of a request from the Kent JC's to allow them to relocate their 2nd Annual Craft Brew Fest from N. Water Street to Franklin Avenue between Main Street and W. College Avenue. The event is scheduled for May 16th from 2 pm to 8 pm. This is not a new event but in order to make this move they need Council's authorization. (attachment)

Administration Recommendation

The Craft Brew Fest was a successful event in downtown Kent last year and I recommend Council's support for the new street closure request as presented.

Council Action

Authorize the proposed new street closure request for the 2020 Craft Brew Fest as presented.

Community Development Committee

1. Main Street Kent 2019 Year-End Review (Tom, Heather)



Tom and Heather have requested Committee time to present Main Street Kent's 2019 Year-End summary report. (attachment)

Administration Recommendation

Receive the staff report, no action is needed.

Council Action

Receive the staff report, no action is needed.

2. Proposed 2020 CDBG Action Plan



Kathy and Bridget have requested Committee time to provide an overview of the proposed 2020 CDBG Action Plan. The City anticipates receiving \$303,766 in 2020. Seven project funding applications were received for funding in 2020 requesting a total of \$323,500. (attachment)

Administration Recommendation

The staff will provide an overview of the CDBG projects proposed for 2020 but we are not asking for Council's motion for authorization until May after the final public hearings are held.

Council Action

Receive the staff report, no action at this time.

Finance Committee

1. Accept and Appropriate \$150,000 ODNR Grant Funds (Kevin)



Kevin has requested Committee time to request Council's authorization to accept and appropriate \$150,000 from a new ODNR Grant that will be used as part of the overall funding package for the next phase of the hike and bike trail upgrade (between Main Street and the Fairchild Bridge) that will begin construction in 2020. (attachments)

Administration Recommendation

This funding is critical to securing the total funding necessary to construct the planned hike and bike trail upgrades for this visible and heavily used section of the bike trail in downtown Kent. I recommend Council's authorization to accept and appropriate the grant funding as presented.

Council Actions

Accept and allocate the ODNR hike and bike trail grant funds as presented.

Finance Committee (continued)

2. Proposed NOPEC NEC Grant Application (Melanie, Rhonda)



Melanie has requested Committee time for Council's approval to secure NOPEC grant funds that have are available for the City (up to \$65,500) to use for energy saving related investments. The staff have reviewed a range of possible energy saving upgrades that are eligible under the grant terms and recommend using the funds for electrical upgrades at the Water Reclamation facility. (attachments)

Administration Recommendation

These grant funds will be used to upgrade critical power related equipment that is used at the Water Reclamation facility and I recommend Council's authorization of the grant acceptance and appropriation.

Council Actions

Authorize the acceptance and appropriation of the NOPEC NEC grant funds as presented.

3. Proposed Rehab Loan Forgiveness (Bridget, Hope)



Bridget and Hope have requested Council's consideration of a request to forgive former housing rehabilitation loans in the amount of \$16,386 that have been unable to be secured through legal remedy and are no longer deemed practical to recover for the property at 1501 Franklin Avenue. (attachments)

Administration Recommendation

Council has adopted a policy of loan forgiveness under certain circumstances and based on the inability to pay and the unique circumstances of this loan (the loans were designated rehabilitation loan funds, not general fund monies) -- I recommend Council authorize forgiving the loans as presented.

Council Actions

Authorize the proposed loan forgiveness as presented.

4. 2020 Budget Appropriations Amendment



Rhonda has been working with the department heads to reconcile the approved 2020 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the 2020 budget appropriations amendments as presented.

Information Items

1. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for January 2020. In 2020 calls for service are down 5.5% (135 calls); traffic citations are up 3.5% (9 tickets); accident incidents are down 8% (5 incidents) and serious crimes are up 2% (1 case). (attachment)

2. Fire Incident Reports

Chief Tosko has provided a copy of the fire and emergency medical services report for December 2019. In 2019 calls for fire service are up 15% (179 calls); fire mutual aid assistance is down 3 events as compared to 2018; and EMS responses are down 5% (187 calls). (attachment)