



## Health & Safety Committee

### 1. Proposed Fire & EMS Contract with Brady Lake



Chief Tosko has requested Committee time to present a proposal to extend City Fire and EMS services to Brady Lake. The City currently has a contract to provide Fire & EMS services to the Franklin Township and Brady Lake has requested to implement a similar contract with the City. The City's Fire & EMS services contracts are set up to be cost neutral to the City, with the townships billed on a per call basis for our services. Historically the township has also contributed funds towards large fire apparatus purchases. Each year Chief Tosko and the City's Budget and Finance Office review the total calls and costs of the services to derive the per call billing rate for the following year. The Chief is recommending a price of \$1,340 per call for the first year of the Brady Lake contract. (attachment)

#### *Administration Recommendation*

Chief Tosko and I have carefully considered our ability to support this contract request and because the call volume is relatively low and it may generate an estimated \$17,000 a year in new revenues we are recommending Council's support.

#### *Council Action*

**Authorize the new Fire & EMS Services contract with Brady Lake as presented.**

## Community Development Committee

### 2. Lease Agreement with College Town Kent for New Pocket Park



Jim Silver and Jim Bowling have requested Committee time to discuss the draft lease Agreement for the new pocket park in downtown Kent between Bar145 and the Landmark Building. The original site plan and lease agreement for the downtown project called for this area to be more of an outdoor plaza that would be built, maintained and managed by College Town Kent. However, both College Town Kent and the City would like to re-design the space into more of a pocket park that would be jointly dedicated as a tribute to Dan Smith. The lease agreement outlines the terms for constructing and maintaining the park area. (attachment)

#### *Administrative Recommendation*

I recommend Council's approval of the proposed lease agreement for the downtown pocket park.

#### *Council Action*

**Authorize the proposed lease agreement for the new downtown pocket park as presented.**

### 3. City of Kent – PARTA Transit Center Agreement Changes



Bridget Susel and Jim Silver have been working with the staff at PARTA to update and modify the PARTA Agreement based on the first year of operation. The changes are relatively minor and generally reflect proposed modifications to the schedule of meetings and financial reporting. (attachment)

#### *Administration Recommendation*

I recommend Council's support of the proposed modifications to the Agreement.

#### *Council Actions*

**Authorize the proposed modifications to the PARTA Agreement as presented.**



## Finance Committee

### 4. City-KSU Summit Street Maintenance Agreement

Jim Bowling has requested Committee time for Council's consideration of approving a Construction and Maintenance Agreement with Kent State University for the Summit Street Improvement Project. The City and KSU adopted a Memorandum of Understanding (MOU) in 2009 that specified the terms and conditions of the project partnership and now the City and KSU need to formally enter into the final project Construction and Maintenance Agreement. (attachment)

#### *Administrative Recommendation*

The City has been able to secure additional Federal and State funding for the project and this Agreement is necessary to proceed with the project so I recommend Council's support.

#### *Council Action*

**Authorize the proposed City-KSU Construction and Maintenance Agreement.**

### 5. 2014 Appropriations Amendments

Dave Coffee has been working with the department heads to reconcile the approved 2014 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

#### *Administration Recommendation*

I recommend Council's authorization of the appropriations amendments.

#### *Council Actions*

**Approve the appropriations amendments as presented.**



## Streets, Sidewalks & Utilities Committee

### 6. Summit Street Transportation Project Funding Amendment

Jim Bowling has asked for Committee time for Council's authorization to accept additional grant funding for the Summit Street Transportation Improvement Project. Jim has secured an additional \$2,700,000 in Federal funds and Kent State has agreed to split the local match on those funds with the City. (attachment)

#### *Administrative Recommendation*

I recommend Council's authorization to amend the Summit Street Improvement Project funding plan as proposed.

#### *Council Action*

**Authorize the proposed amendment to the Summit Street Improvement Project funding.**



## Work Session

### 7. Community Bill of Rights Briefing

Jim Silver has requested time in Work Session with City Council to explain his legal brief that outlines the impacts of the proposed Community Bill of Rights ballot initiative. This presentation is for information purposes only. (attachments)

#### *Administration Recommendation*

Receive the staff briefing. No action is necessary.

#### *Council Actions*

**No action necessary.**

## Information Items

### 1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of July 2014. Overall the City income tax collections are up 6.10% (\$438,196) from July 2013. Kent State University's collections thru the end of July are up 3.83% (\$102,399). (attachment)

### 2. Fire Incident Report

Chief Tosko has provided a copy of the fire and emergency medical services report for July 2014. In 2014 calls for fire service are down 1% (7 calls); fire mutual aid assistance is down 4 events in 2014; and EMS responses are down 1% (105 calls). (attachment)

### 3. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for July 2014. Permit revenues were \$8,581 for the month with the most permits being issued for residential electrical (23 permits). There were 27 code enforcement items in July, most of which were related to overgrown vegetation notices. (attachment)

### 4. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for July 2014. In 2014 calls for service are up 8% (866 calls); traffic citations are up 8% (133 tickets); accident incidents are the same as the previous year and serious crimes are down 22% (44 cases). (attachment)

### 5. Planning Commission Meeting

Bridget Susel has enclosed copies of the Planning Commission agenda and staff report for the September 2nd Planning Commission meeting. There are 3 items up for consideration: 1) St. Patrick's School (313 N. Depeyster St.), parking lot expansion; 2) DeVille Developments (1600 S. Water St.), review of sign plan for Marc's Plaza; and 3) KSU Institutional Advancement Building (350 S. Lincoln St.), conditional zoning certificate and site plan review. (attachment)