



Community Development Committee

1. City Zoning and Housing Discussion

As requested by City Council, Bridget and Jim Silver have asked for Committee time to review the legal requirements and process steps involved in making City Zoning Code changes and issuing development moratoriums. (attachment)

Administrative Recommendation

Council requested Committee time to discuss the status of housing projects and the impacts of those projects on area neighborhoods. In particular, Council requested more information on how to change the Zoning Code and/or impose a moratorium on housing projects. Both of these actions have specific legal requirements that need to be met. The staff will review these requirements with Council.

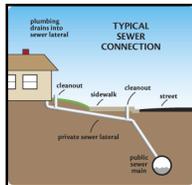
Council Action

Receive the staff report and direct the staff accordingly.

Streets, Sidewalks & Utilities Committee

2. Sewer Financial Assistance Pilot Program Update

Jim Bowling has requested Committee time to update Council on the progress of the City's pilot sewer lateral maintenance assistance program. In 2015 Council modified the City's Sewer Use Ordinance to allow for a pilot program where a City resident could request financial assistance from the City to repair a portion of a broken sewer lateral which lies beneath the City street and makes the private repairs more costly. Council authorized \$70,000 and to date, \$50,000 has been used on 5 project requests. (attachment)



Administrative Recommendation

With only 5 projects to compare, it is difficult to determine the sustainability of this type of financial assistance over the long term. However, at an average of \$10,000 per request, adopting the program permanently citywide is estimated to require a significant investment in staff and equipment. I would suggest that Council may want to allow the pilot to continue long enough to spend down the remaining \$20,000 but then let the program expire until budget resources are available to fund it at a higher level.

Council Action

Receive the staff report and direct the staff accordingly.

3. 2016 City Capital Projects Update

Jim Bowling has requested Committee time to provide City Council with an update on the status of the City's 2016 Capital Projects. With the presentation of the proposed 2016-20 Capital Improvement Plan (CIP) scheduled for later the same evening, I thought it was a good time to have Jim provide an overview of the progress of our capital work to date.

Administrative Recommendation

Receive the 2016 Capital Project information.

Council Action

Receive the 2016 Capital Project information.



Streets, Sidewalks & Utilities Committee (continued)

3. Panini's Request for a License to Occupy City Right of Way



Jim Bowling has requested Committee time for Council to consider granting Panini's a license to extend their outdoor patio into the City Right of Way on Haymaker Parkway in downtown Kent. Jim has been working with Panini's to define the terms by which Panini's would be allowed to expand their outdoor seating up to the back of the community bulletin board. Jim notes that the existing landscape in the area will remain or be slightly relocated to allow for the additional seating.

Administration Recommendation

The City Right of Way in question is not being used and Jim has developed terms that protect the City's interests in the Right of Way, so I recommend Council approve the request and support a Kent business.

Council Actions

Authorize the license to occupy the Right of Way to Panini's.

4. City-ODOT Guardrail Replacement Project Consent Legislation



Jim Bowling has requested Committee time to ask for Council's approval of Consent Legislation in support of a project with ODOT to replace the guardrail anchor assembly on Gougler Avenue in the vicinity of the Silk Mill. (attachment)

Administrative Recommendation

I recommend Council's support.

Council Action

Authorize the City-ODOT consent legislation for guardrail replacement.

5. City-ODOT Bridge Inspection Program



Jim Bowling has requested Committee time to ask for Council's approval to renew the City-ODOT Bridge Inspection agreement. (attachment)

Administrative Recommendation

I recommend Council's support.

Council Action

Authorize the City-ODOT agreement for the City's bridge inspection program.

Finance Committee

6. Stormwater Area Q Final Assessment Legislation



Jim Bowling has requested Committee time for Council's consideration of the final assessment legislation required to complete the Stormwater Area Q project. (attachment)

Administration Recommendation

I recommend Council's support.

Council Action

Authorize the final assessment legislation to complete the Stormwater Area Q project.

Finance Committee (continued)

7. Review of the Proposed 5 Year Capital Plan Update

Staff has prepared the draft 2017-21 Capital Improvement Plan for Council review. The capital plan provides a schedule of projects and financing for 2017 through 2021 based on a prioritization of most critical needs. It is important to remember that the project list is constrained in order to stay within available funding levels. (attachment)

Administrative Recommendation

Review and approve the 5 Year Capital Improvement Plan.

Council Action

Approve the proposed 2017-21 Capital Improvement Plan.



Health and Safety Committee

8. Parking Request on Morris Road

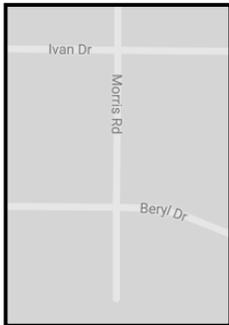
Chief Lee has requested Committee time for Council's consideration of a recommendation from the Traffic, Engineering and Safety Committee to approve a request from a resident on Beryl Drive to allow parking on both sides of Morris Road, from Beryl Dr. south to the dead end. (attachment)

Administrative Recommendation

The current ordinance prohibits parking on both sides of Morris Road but after evaluating the request, the members of the Traffic, Engineering and Safety Committee recommend partially supporting the resident's request and authorizing parking on the east side of Morris Road from Beryl Drive south to the dead end of the Morris Road.

Council Action

Approve the change in parking designation to allow parking on the east side of Morris Road from Beryl Drive to the dead end of the street as presented.



Information Items

1. Law Department Report

Jim Silver has provided his legal activity report for August 2016. The City had 24 prosecution hearings this month along with several other action items such as contract review and legal research. (attachment)

2. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for July and August 2016. Permit revenues were \$28,154 for the month of July with the most permits being issued for Commercial HVAC and revenues in August were \$30,693 with the most permits issued for residential electrical. There were 75 code enforcement items in July and 120 items in August. (attachment)

3. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for August 2016. In 2016 calls for service are up 21% (4047 calls); traffic citations are up 8% (212 tickets); accident incidents are up 9% (59 incidents) and serious crimes are down 12% (61 cases). (attachment)