



## Democracy Day, Special Council Session

The City Clerk has scheduled the annual "Democracy Day" at 6:00 pm to receive public comments from the public prior to the start of the October Committee meetings. (Amy)

## Community Development Committee

### 1. Design Guidelines Update (Bridget)

Bridget has requested Committee time to allow the consultants working on the update of the City's design guidelines to return to Council and continue the work session that began at the July 2022 Committee meeting. (attachment)

*Administrative Recommendation*

I recommend Council provide feedback and input into the design guidelines update.

*Council Action*

**Participate in the design guideline work session, no action is necessary.**

### 2. Climate Action Plan Consultant (KERAMIDA) Work Session (Bridget)

Bridget has requested Committee time to allow the consultants working on the City's Climate Action Plan to introduce themselves and to update Council on the status of the Plan preparation. (attachment)

*Administrative Recommendation*

I recommend Council receive the report and provide feedback as necessary in the development of the Climate Action Plan.

*Council Action*

**Receive the Climate Action Plan update, and direct staff accordingly; no action is needed at this time.**

## Committee of the Whole

### 1. Boards and Commission Interviews (Amy)

The City Clerk has scheduled time for Council to consider the prospective candidates interested in filling vacancies on City Boards and Commissions.

### 2. Update on the City Hall Construction Project (Melanie)

Melanie has asked for Committee time to share an update on the status of the construction of the new City Administration building.

*Administrative Recommendation*

Receive the staff update, no action is necessary.

*Council Action*

**Receive the staff update.**

Design Guidelines



## Committee of the Whole (continued)

### 3. City KSU Sustainability Position Agreement (Dave, Bridget)



Bridget and I have requested Committee time to present a proposal for a new shared (split time 50%-50%) sustainability position with Kent State University. The staff have been looking for opportunities to increase staffing devoted to our Climate Action Plan, Sustainability Plan and environmental preservation. Kent State has similar expanded staffing needs in their Office of Sustainability so we have agreed in principle to hire a fulltime person that would work part time for KSU and part time for the City at an estimated cost to the City of \$28,000 per year. The Agreement is for a period of 1 year, with renewal options. (attachment)

#### *Administrative Recommendation*

The opportunity to pool resources devoted to sustainability both on and off campus in Kent will accelerate our sustainability programs at a manageable cost so I recommend Council authorize the new Agreement with KSU creating the new part time position.

#### *Council Action*

**Authorize the City-KSU Agreement to create a new part time City Sustainability position as presented, with the Emergency Clause.**

## Health & Public Safety Committee

### 1. Medicare For All (Joan)



Council referred the citizen request support for a "Medicare For All" initiative into Committee for further discussion. The citizens are requesting Council pass a resolution in support of the Medicare For All initiative.

#### *Administrative Recommendation*

I recommend Council discuss the request and direct staff accordingly.

#### *Council Action*

**Discuss the request and direct staff accordingly.**

## Streets, Sidewalks & Utilities Committee

### 1. Hudson Road Resurfacing Agreement and OPWC Funding (Jim)



Jim has asked for Committee time to request Council's consideration of a joint OPWC funding application between the City of Kent and Franklin Township for Hudson Road resurfacing between McKinney Boulevard and Johnson Road. The project also includes widening that section of Hudson Road to accommodate cyclists. Jim is looking for Council's approval to submit the project for OPWC funding and if approved, to enter into the project agreement with Franklin Township to execute the project. (attachment)

#### *Administrative Recommendation*

For this \$740,000 project, the City's contribution will be \$133,300 which is included in the City's Capital Plan. I recommend Council authorize the proposed resurfacing agreement for Hudson Road with Franklin Township and approve the submission of grant funding for that project through OPWC as presented.

#### *Council Action*

**Authorize the proposed resurfacing agreement for Hudson Road with Franklin Township and approve the submission of grant funding for that project through OPWC, with the Emergency Clause.**



## Streets, Sidewalks & Utilities Committee (continued)

### 2. ODOT Municipal Bridge Inspection Renewal (Jim)

Jim has asked for Committee time to request Council's consideration to renew the agreement with ODOT that authorizes ODOT to perform the majority of the City's bridge inspections. (attachment)

#### *Administrative Recommendation*

Bridge safety inspections are a specialized field of engineering and I recommend Council renew the performance of those services through an agreement with ODOT at no cost to the City, as presented.

#### *Council Action*

**Authorize the renewal of the bridge safety inspection services agreement with ODOT as presented, with the Emergency Clause.**

## Finance Committee



### 1. 2022 Budget Appropriations Amendment (Rhonda)

Rhonda has been working with the department heads to reconcile the approved 2022 budget line items and she has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachment)

#### *Administration Recommendation*

I recommend Council's authorization of the appropriations amendments.

#### *Council Actions*

**Approve the 2022 budget appropriations amendments as presented, with the emergency clause.**

## Information Items

### 1. Income Tax Report

Rhonda Hall has provided a summary of income tax collections for the August of 2022. Overall the City income tax collections YTD are up 10.6% (\$1,048,574) compared with August of 2021. For the month of August the City income tax collections are up 3.6% (\$39,565) compared to August 2021. (attachment)

### 2. Economic Development Update

Tom has provided his monthly economic development activity report for August-September 2022 for Council's consideration. (attachment)