



Public Hearing

The City Clerk has scheduled a public hearing to receive public comment on proposed text amendments to the City's Zoning Code at 6:55 pm.

Committee of the Whole

1. State Representative Gail Pavliga Update on State Capital Funding

State Representative Gail Pavliga has requested Committee of the Whole time to provide Council with an update on the approved State Capital Budget, including the City of Kent's request for \$1.3 million for the next phase of the Portage Hike and Bike Trail between Tannery Park and Main Street.

Administration Recommendation

Receive the informational update.

Council Actions

Receive the informational update, no action is required.

2. Second Draft of Civic Engagement Coordinator Position (Dave)

I have asked for Committee time to present the second draft of the Civic Engagement Coordinator position for Council's final comments and discussion. (attachment)

Administrative Recommendation

Receive the staff update, and advise the staff accordingly.

Council Action

Receive the staff update, and advise the staff accordingly.

3. Update on the City Hall Construction Project (Melanie)

Melanie has asked for Committee time to share an update on the status of the construction of the new City Administration building.

Administrative Recommendation

Receive the staff update, no action is necessary.

Council Action

Receive the staff update.

4. City Ordinance Pages Update (Hope)

Hope has requested Committee time to get Council's authorization to update the City Ordinance book to match the latest approved Ordinances. (attachment)

Administration Recommendation

This is a procedural matter and I recommend Council authorize the updates to the City Ordinance book as presented.

Council Actions

Authorize the proposed updates to the City Ordinance book with the emergency clause.





Health & Public Safety Committee

1. University Hospital Med Unit Contribution Request (Chief Myers)

Chief Myers has asked for Health & Public Safety Committee time to allow representatives from University Hospital (UH) to present their proposal for a new UH Medical Unit (ambulance) and to ask for a financial contribution from the City to purchase the new Med Unit.

Administration Recommendation

Receive the request from UH, and direct staff accordingly.

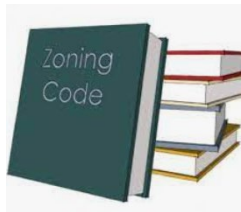
Council Action

Receive the staff report and direct staff accordingly.

Land Use Committee

1. Zoning Code Updates (Bridget)

Bridget has requested Committee time to ask for Council's consideration of a final round of changes to last year's City's Zoning Code update. The proposed changes are primarily editorial clarifications and corrections that have been noted during the course of the last year. (attachment)



Administration Recommendation

The Planning Commission unanimously recommended adoption of the proposed text amendments and I recommend Council's approval of the proposed final revisions to the Zoning Code.

Council Action

Authorize the proposed text amendments to the City's Zoning Code as presented, with the Emergency Clause.

Streets, Sidewalks & Utilities Committee

1. North Mantua Street Improvements Agreement

Jim has asked for Streets, Sidewalks & Utilities Committee time to present a proposed Agreement involving the City, Davey Tree, and Kent City Schools to jointly study possible transportation improvements along SR43 in conjunction with the planned development of the former Oak Knolls golf course. (attachment)



Administration Recommendation

The expansion of the Davey Tree campus buildings, the redevelopment of the Oak Knolls golf course property, and the capital improvement work at Kent Roosevelt High School has provided a unique partnership opportunity to jointly study and plan for possible transportation improvement project in this busy corridor. I recommend Council's approval of the proposed Street Improvement Agreement as presented.

Council Action

Authorize the approval of the North Mantua Street Improvements Agreement as presented, with the Emergency Clause.

Finance Committee

1. Certify Tax Rates and Amounts to Portage County (Rhonda)



Rhonda has requested Council's authorization to submit the City tax rates and amounts to the Portage County Auditor. This is an annual process that is required by Ohio Revised Code, Sections 5705.34 & 5705.35 to be submitted to the County Auditor before October 1st of each year. (attachment)

Administration Recommendation

There is no proposed change in the City's tax rates and I recommend Council authorize and certify the tax rates and amounts provided by Rhonda for submission to the Portage County Auditor.

Council Action

Authorize and certify the tax rates and amounts for submission to the Portage County Auditor, with the Emergency Clause.

2. Proposed New Utility Billing Software Contract



Rhonda has been evaluating the most current utility billing software and based on her research she is recommending that the City enter into an agreement with for a new utility billing software package at a cost of \$107,006 plus \$12,525 annual fee) . (attachments)

Administration Recommendation

The new software has greater capabilities, is more user friendly, and will be less expensive over the term of the contract than the current system. I recommend Council's authorization to enter into the new utility billing contract as presented.

Council Actions

Approve the proposed new utility billing software contract as presented, with the emergency clause.

3. 2022 Budget Appropriations Amendment



Rhonda has been working with the department heads to reconcile the approved 2022 budget line items and she has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the 2022 budget appropriations amendments as presented, with the emergency clause.

Information Items

1. Kent Police Statistics

Chief Shearer has provided a copy of the police statistics report for July 2022. In 2022 calls for service are essentially unchanged (up by 3 calls); traffic citations are down 34% (72 tickets); accident incidents are down by 10% (4 incidents) and serious crimes are down by one at 0 incidents compared to June of 2021. (attachment)

2. Income Tax Report

Rhonda Hall has provided a summary of income tax collections for the July of 2022. Overall the City income tax collections YTD are up 11.5% (\$1,008,009) compared with July of 2021. For the month of July the City income tax collections are up 8% (\$107,203) compared to July 2021. (attachment)

3. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for May 2022. Permit revenues were \$17,927.23 for May with the most permits being issued for Existing Commercial (38 permits). There were 7 code enforcement items for the month. (attachment)

4. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for June 2022. Permit revenues were \$19,519.133 for June with the most permits being issued for Residential HVAC (40 permits). There were 11 code enforcement items for the month. (attachment)