

ORDINANCE NO. 2022 - 024

**AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPROVE A NEW SPECIAL EVENT APPLICATION FOR MAIN STREET KENT ART & WINE FESTIVAL FOR SATURDAY, JUNE 4, 2022, AND DECLARING AN EMERGENCY.**

**WHEREAS**, Main Street Kent is planning their 2022 Art & Wine Festival on June 4, 2022 from noon until 9:00 p.m.; and

**WHEREAS**, the organizers would like to temporarily close North Water Street beginning at Main Street and extending to Portage Street to include the Hometown Bank Plaza. Start set-up time will be at 8:00 a.m. and end cleanup will be at 11:00 p.m.; and

**WHEREAS**, the Kent City Council consents to authorizing the City Manager or his designee to sign the Special Event Application as long as he is comfortable and believes the safety and security of the City's citizens will not be adversely affected.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Kent, Portage County, Ohio, that:

**SECTION 1.** That the Kent City Council authorizes the City Manager or his designee to execute the Special Event Application for the Main Street Kent Art & Wine Festival in substantial conformance with the Special Event Application attached hereto as Exhibit "A", as long as the City Manager or his designee believes the safety and security of Kent's citizens are adequately projected.

**SECTION 2.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 3.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: April 20, 2022  
Date


EFFECTIVE: April 20, 2022  
Date

ATTEST: Amy Wilkens  
Amy Wilkens  
Clerk of Council

Jerry T. Fiala  
Jerry T. Fiala  
Mayor and President of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE NO. 2022-024, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON April, 2022.

(SEAL)

  
AMY WILKENS  
CLERK OF COUNCIL

APPLICATION FOR SPECIAL EVENT  
PARADES, FESTIVALS, CARNIVALS, PUBLIC ASSEMBLIES, ETC.  
City of Kent, 319 S. Water Street, Kent, OH 44240

NAME OF EVENT Main Street Kent Art & Wine Festival  
ORGANIZATION SPONSORING EVENT Main Street Kent  
APPLICANT NAME Heather Malarcik PHONE 330-677-8000  
ADDRESS 154 N. Water St. Kent, OH 44240

NAMES AND PHONE NUMBERS OF ALL PERSONS WHO ARE IN CHARGE AND/OR WILL BE IN A RESPONSIBLE POSITION DURING THE EVENT:

Heather Malarcik 330-696-9117 Lesley Sickle 330-554-9586

DATE OF EVENT Sat., June 4, 2022 NO. OF PARTICIPANTS 3,000+  
REQUESTED PERMIT TIME: Start Set up 8am Start Event 12pm  
End Event 9pm End Cleanup 11pm  
IF PARADE: STARTING POINT n/a ENDING POINT n/a

USE OF CITY WATER NEEDED? no

(IF YES, PLEASE EXPLAIN)

USE OF CITY ELECTRIC NEEDED? yes

(IF YES, PLEASE EXPLAIN)

**In addition to the application please submit the following information:**

- Attach map to application showing proposed streets to be blocked off for event, and route of parade or race. (May be hand drawn.)
- Proof of Insurance is required before permit can be issued.
- Please attach list of possible vendors/booths to be part of event (food, retail, etc.).

Please submit application for permit at least 30 days in advance, but no sooner than one year in advance. For additional requirements please review Chapter 316 of The Codified Ordinance of the City of Kent. Please be advised that the use of marking paint on City pavement, curbs, sidewalks or other property is prohibited except if purchased at cost from Service Department (330-678-8105).

By signing this application, I am certifying that I have received a copy of the rules and regulations of Chapter 316 of the Codified Ordinances of the City of Kent, and I fully understand that should the permit be approved, it can be revoked if any of the provisions of this Chapter are violated.

Heather Malarcik

Name of Applicant

Heather Malarcik

Signature of Applicant

Office Use. Do not write below this line.

Safety, Service, Fire, Police, and Health Departments for review and approval

via \_\_\_\_\_ on \_\_\_\_\_

Sent to:

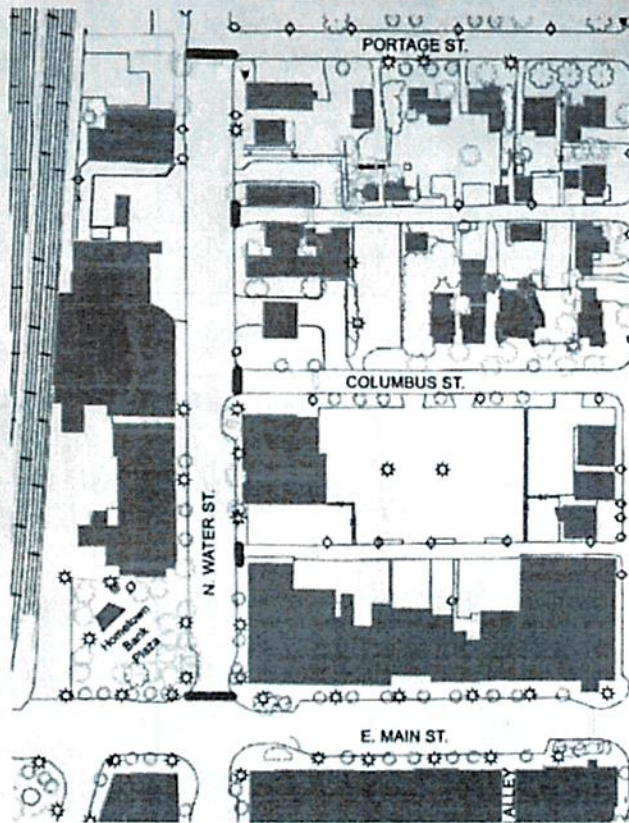
MEMORANDUM AGREEMENT \_\_\_\_\_ YES \_\_\_\_\_ NO  
APPLICATION APPROVED \_\_\_\_\_ APPLICATION DISAPPROVED \_\_\_\_\_

PROOF OF INSURANCE REQUIRED BY ORDINANCE 316.04 HAS BEEN REVIEWED AND APPROVED.

\_\_\_\_\_  
Law Director

\_\_\_\_\_  
Date

IF APPLICATION IS APPROVED, PERMIT WILL BE ISSUED BY THE CITY MANAGER.



Main Street Kent is planning the 2022 Art & Wine Festival for Sat., June 4, noon to 9pm. The proposed event footprint is on N. Water St., beginning at Main St. and extending to Portage St., to include the Hometown Bank Plaza. We need to present this to Kent City Council in March, so we are asking for local business owners' approval. Please sign below if you do not oppose this road closure, which will last from approximately 8am to 11pm. We appreciate your support!

Name	<u><i>[Signature]</i></u> Each + Every	Date	<u>1/24/22</u>
Name	<u><i>[Signature]</i></u> Jacobson Woodworks	Date	<u>1/25/22</u>
Name	<u>Michael Lewis Hometown Bank</u>	Date	<u>1/26/22</u>
Name	<u>Jeff Ingram, SRCA</u>	Date	<u>1/27/22 email</u>
Name	<u>Beth Budzar, Scribbles</u>	Date	<u>1/27/22 email</u>
Name	<u>Matt McMinn, Dirty Skate Co</u>	Date	<u>1/30/22 email</u>
Name	<u>Stacey Lasher, GRAZERS</u>	Date	<u>1/30/22 email</u>
Name	<u>Jim Tribuzzo, Brewhouse Pub</u>	Date	<u>2/1/22 phone</u>
Name	_____	Date	_____
Name	_____	Date	_____
Name	_____	Date	_____
Name	_____	Date	_____