



## Committee of the Whole

### 1. Review of City Flag Design

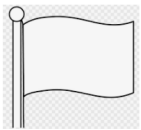
Council has requested Committee time to discuss updating the City's official "flag design." (attachment)

#### *Administrative Recommendation*

Discuss the flag design and options to update it.

#### *Council Action*

**Review the City flag and direct staff accordingly.**



### 2. Preparation for Consideration of NAACP New Committee Request

The Mayor has requested the administration to review the history and status of the Kent Heart & Soul initiative in order to better evaluate the NAACP request for Council to form a new Racism, Hatred and Diversity Committee. (attachment)

#### *Administrative Recommendation*

Receive the staff report in preparation for consideration of the NAACP Request for a new Racism, Hatred and Diversity Committee; no action is necessary at this time.

#### *Council Action*

**Receive the staff report, no action is necessary.**



### 3. Boards and Commission Interviews (Amy)

The City Clerk has scheduled time for Council to consider the prospective candidates interested in filling vacancies on City Boards and Commissions.



## Community Development Committee

### 1. Proposed Grant Changes to Promote Diversity Events and Activities

Bridget has requested Committee time to present the changes proposed to the City's Celebrate Kent and Neighborhood micro-grants that would encourage funding to be used to support multi-cultural events, and activities that promote awareness, inclusion and diversity in the City. (attachment)

#### *Administration Recommendation*

In order to promote Kent's multi-culturalism, staff have suggested amending the Celebrate Kent and Neighborhood micro-grants to encourage more applicants for events and activities that celebrate Kent's diversity and promote awareness, understanding, and inclusion. The budget is in place for these grants, and I recommend Council's support for the proposed changes to the Celebrate Kent and Neighborhood micro-grants.

#### *Council Action*

**Receive the staff report, and authorize the proposed changes to the Celebrate Kent and Neighborhood micro-grants as presented, with the emergency clause.**



## Community Development Committee (continued)

### 2. Proposed 2022 CDBG Action Plan (Bridget)

Kathy and Bridget have requested Committee time to provide an overview of the proposed 2022 CDBG Action Plan. Based on 2021 figures, the City anticipates receiving \$303,720 in 2022. Seven project funding applications were received in 2022 requesting a total of \$311,337. (attachment)

#### *Administration Recommendation*

The staff will provide an overview of the CDBG projects proposed for 2022 but we are not asking for Council's motion for authorization until May, after the final public hearings are held.

#### *Council Action*

**Receive the staff report, no action at this time.**

## Land Use Committee

### 1. Correction of Parcels Excluded from 1917 Annexation (Bridget)

Bridget has asked for Committee time to request Council's authorization to correct the legal documentation associated with an annexation from 1917 that inadvertently excluded 2 parcels in the River Bend neighborhood that were part of that annexation but were not recorded with the County as such. (attachment)

#### *Administration Recommendation*

The staff have reviewed the historical documentation and based on their research, I recommend Council's authorization to correct the recording of the two parcels to be included in the City of Kent as intended by the 1917 annexation.

#### *Council Action*

**Authorize the changes proposed for the correction of the 1917 annexation as presented, with the emergency clause.**

## Streets, Sidewalks & Utilities Committee

### 1. Change in Street Closure for Main Street Art and Wine Festival (Tom)

Tom has requested Committee time to request Council's authorization to change the street closure for the 2022 Main Street Kent Art & Wine Festival. (attachment)

#### *Administration Recommendation*

The staff have reviewed the proposed changes for the Main Street Art & Wine Festival, and I recommend Council's authorization of the new street closures as presented.

#### *Council Action*

**Authorize the changes proposed changes in the street closure for the Main Street Kent Art & Wine Festival as presented, with the emergency clause.**

### 2. New Water Service Request at 1677 SR59 (Jim)

Jim has requested Committee time to request Council's authorization provide water service to a new coffee shop, the Human Bean, at 1677 SR 59 (Acme Plaza). (attachment)

#### *Administration Recommendation*

Jim notes that City water distribution lines are in the area, with adequate supply and pressure, so I recommend Council's approval to provide water service to 1677 SR59.

#### *Council Action*

**Authorize the new water service for 1677 SR59 as presented, with the emergency clause.**



## River Bend



## Finance Committee

### 1. Parks and Rec Surplus Property Auction Request (Angela)

Angela has requested Council's approval to proceed with the sale of the surplus equipment contained within the Parks and Rec fitness facility on West Main Street. The Parks and Rec lease for the facility is expiring and Angela does not plan to renew the lease, or continue the fitness services, so she is asking for Council's approval to sell the fitness equipment at auction. (attachments)

#### *Administration Recommendation*

With no plans by Parks and Rec to continue the service, I recommend Council's approval to proceed with the surplus equipment auction.

#### *Council Actions*

**Approve the sale of the surplus Parks and Rec fitness equipment as presented, with the emergency clause.**



### 2. City IT Service Contract Renewal with Quality IP (Nick)

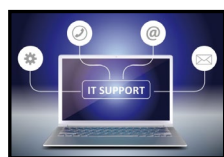
Nick Cecil (the City's new IT Manager) has requested Committee time to ask for Council's authorization to renew the City's IT Service Contract with Quality IP. (attachments)

#### *Administration Recommendation*

The City has been using Quality IP for IT service support for 3 years and based on that experience we are requesting changes to that contract that we believe are in the City's best interest for continued IT support. I recommend Council's approval for the 1 year contract renewal, with subsequent annual renewal options at the City's discretion.

#### *Council Actions*

**Approve the proposed IT Services contract with Quality IP as presented, with the emergency clause.**



### 3. 2022 Budget Appropriations Amendment (Rhonda)

Rhonda has been working with the department heads to reconcile the approved 2022 budget line items and she has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

#### *Administration Recommendation*

I recommend Council's authorization of the appropriations amendments.

#### *Council Actions*

**Approve the 2022 budget appropriations amendments as presented, with the emergency clause.**



## Information Items

### 1. Income Tax Report

Rhonda Hall has provided a summary of income tax collections for the January of 2022. Overall the City income tax collections YTD are up 32 % (\$337,608) compared with January of 2021. For the month of January the City income tax collections are up 32% (\$337,608) compared to January 2021. (attachment)

### 2. Kent Police Statistics (December)

Chief Shearer has provided a copy of the police statistics report for December 2021. In 2021 calls for service are up 10.7% (1362 calls); traffic citations are up 36% (106 tickets); accident incidents are up by 15.8% (44 incidents) and serious crimes are the down from two to zero incidents compared to December of 2020. (attachment)

## Information Items (continued)

### 3. Kent Police Statistics (January)

Chief Shearer has provided a copy of the police statistics report for January 2022. In 2022 calls for service are up 7% (1441 calls); traffic citations are up 55.7% (123 tickets); accident incidents are up by 35.7% (57 incidents) and serious crimes are the down from three to zero incidents compared to January of 2021. (attachment)

### 4. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for January 2022. Permit revenues were \$11,165.99 for January with the most permits being issued for Residential Plumbing (37 permits). There were 50 code enforcement items in January. (attachment)