



## Public Hearing

The City Clerk has scheduled a public hearing on the proposed request to extend the DORA to include the Kent Cycle property on Lake Street and the Bell Tower on Park Avenue.

## Democracy Day, Special Council Session

The City Clerk has scheduled the annual "Democracy Day" to receive public comments from the public prior to the start of the October Committee meetings. (Amy)

## Community Development Committee

### 1. Garage 108 Appeal of the Architectural Review Board (Eric, Bridget)

Bridget has requested Committee time to present a request from the owner of Garage 108 on College Street to appeal the ARB's decision to deny the use of an internally lit sign on the front exterior of the building. (attachments)

#### *Administrative Recommendation*

Bridget notes that although internally lit signs have not been permitted in the downtown, Council did previously authorize one for Jimmy Johns as part of their relocation on Main Street and it is within Council's purview to consider approval or denial of the appeal of the ARB decision.

#### *Council Action*

**Consider the ARB appeal request and direct staff accordingly.**



## Health & Safety Committee

### 1. Proposal to Provide Dispatch Services to Brimfield Township (Nick)

Nick has requested Committee time to present a proposal to approve a contract between the City and Brimfield Township for the City Police Department to provide 911 dispatch services for fire services in the Brimfield Township. The proposed price for the City service is \$40,040/year. (attachments)

#### *Administrative Recommendation*

Nick has reviewed the City's and Brimfield's 911 fire and EMS call volume and he believes that the Police Department dispatch staff would be able to absorb the additional dispatch services without any adverse impacts on 911 service to Kent residents. I recommend Council's support for the proposed new dispatch trial contract as presented.

#### *Council Action*

**Authorize the proposed new fire services dispatch contract with the Brimfield Township as presented, with the emergency clause.**



## Health & Safety Committee (continued)

### 2. DORA Boundaries Expansion Request (Tom)



Tom asked for Committee time to present two requests from local businesses (Kent Cycle, The Bell Tower) to expand the boundaries of the Kent DORA to include their establishments on North Water Street and Park Avenue in order to encourage more patronage of their businesses. (attachments)

#### *Administration Recommendation*

Tom reports that he has talked with adjacent property owners and to date no one has opposed the proposed expansion. The two properties are in close proximity to the existing DORA boundaries and Kent Police have indicated their support for the boundary expansion, so I recommend Council's support.

#### *Council Action*

**Authorize the requested expansion of the DORA boundaries to include Kent Cycle and The Bell Tower as presented, with the emergency clause.**

## Streets, Sidewalks & Utilities Committee

### 1. Proposed Gougler/River Street Study Project (Jim)



Jim has requested Committee time to update Council on a possible transportation improvement project that he and his staff have identified as an opportunity for further study that focuses on River Street and Gougler Avenue. (attachments)

#### *Administration Recommendation*

Receive the staff update, no action is necessary at this time.

#### *Council Action*

**Receive the staff report.**

### 2. Proposed License Agreement for 257 N. Water Street (Jim)



Jim has asked for Committee time to present a request from the owner of 257 N. Water Street to obtain a license agreement that would allow an outdoor patio to be installed adjacent to the property on the City sidewalk. (attachments)

#### *Administration Recommendation*

The City has granted multiple license agreements with businesses owners to use a portion of the sidewalk for outdoor seating without adverse consequences and I recommend Council's support for the new license agreement at 257 N. Water Street.

#### *Council Action*

**Authorize the license agreement with 257 N. Water Street as presented, with the emergency clause.**

### 3. Authorization of KSU Water Tower Easement Renewal (Hope)



Hope has requested Committee time to ask for Council's authorization of the renewal of the easement agreement with Kent State University for the City's water tower on campus. The terms of the City's lease of the State property are for 5 years at a cost of \$9,011.69 per month. (attachments)

#### *Administration Recommendation*

I recommend Council authorize the renewal of the water tower easement agreement with Kent State University.

#### *Council Action*

**Authorize the renewal of the water tower easement agreement with Kent State University as presented, with the emergency clause.**

## Streets, Sidewalks & Utilities Committee (continued)

### 4. Community Ice Rink Update (Melanie)

Melanie has requested Committee time to provide Council with an update on the progress of the new City/KSU Community Ice Rink.

*Administration Recommendation*

Receive the staff report, no action is necessary.

*Council Actions*

**Receive the staff report.**



## Finance Committee

### 1. 2021 Budget Appropriations Amendment

Rhonda has been working with the department heads to reconcile the approved 2021 budget line items and she has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

*Administration Recommendation*

I recommend Council's authorization of the appropriations amendments.

*Council Actions*

**Approve the 2021 budget appropriations amendments as presented, with the emergency clause.**



### 2. New TIF Agreement Requests (Rhonda)

Rhonda has requested Committee time to present Council with 3 requests from Kent businesses (Davey Tree, Dunkin' Donuts, Hasawi Building) to create new TIF Agreements with the City. TIF Agreements allow property tax increases to be deferred and reinvested into eligible public portions of project improvements for the period of time designated by the TIF Agreement (30 years for these new TIFs). The new requests are non-school TIF Agreements so school system tax receipts will not be impacted. (attachments)

*Administration Recommendation*

I recommend Council's support for the proposed new TIF Agreements.

*Council Action*

**Authorize the approval of the new TIF Agreements as presented, with the emergency clause.**



### 3. City Hall Bond Issuance Authorization (Rhonda)

Rhonda has requested Committee time to get Council's authorization to proceed with obtaining the bonds necessary to finance the new City Hall project. Until the new bid is awarded we won't know the final amount needed for bonding so Rhonda is asking for your approval on borrowing up to \$9,350,000 at an estimated interest rate of 1.87%. The final bond amount will be established once the bid is awarded. (attachments)

*Administration Recommendation*

I recommend Council's authorization to proceed with the bond issuance as presented.

*Council Actions*

**Authorize the staff to proceed with the bond issues to finance the new City Hall project as presented, with the emergency clause.**





## Finance Committee (continued)

### 4. City Bank Depository Agreements Authorization (Rhonda)

Rhonda has asked for Committee time to obtain Council's approval to advertise, go out to bid, and select the City's bank depository services. The City's current Bank Depository Agreements expired on September 16, 2021. (attachments)

#### *Administration Recommendation*

The selection of banks for the City's depository services is done through a bid process and it is time to renew the contracts so I recommend Council's authorization to proceed with the bid and selection process for our bank depository services.

#### *Council Actions*

**Authorize the advertisement, bidding and selection of the City's bank depository services as presented, with the emergency clause.**

### 5. ODH Public Health Workforce Grant Acceptance & Allocation (Joan)

Joan has requested Committee time to obtain Council's approval to accept and allocate ODH grant funds that have been made available to assist in recruiting, hiring and training local public health staff. Kent is eligible for up to \$180,000 and Joan is asking for Council's approval to secure and allocate those funds. (attachments)

#### *Administration Recommendation*

Public health remains a critical need in the City, and the ODH workforce grant funds will enhance our ability to use external resources to improve local staffing. I recommend Council's approval.

#### *Council Actions*

**Approve the ODH Workforce Grant acceptance and allocation as presented, with the emergency clause.**



## Special Regular Council Session

### 1. City Bank Depository Agreements Extension (Rhonda)

Rhonda has requested Council's approval to extend the City's existing bank depository agreements for a period up to the end of the 2021 calendar year or until new bank depository contracts have been awarded.

#### *Administration Recommendation*

I recommend Council's authorization of the extension of the City's bank depository agreements for a period up to December 31, 2021 or until the new contracts have been awarded.

#### *Council Actions*

**Authorize the extension of the City's bank depository agreements for a period up to December 31, 2021 or until the new contracts have been awarded.**



## Information Items

### 1. Income Tax Report

Rhonda Hall has provided a summary of income tax collections for the August/9910818 of 2021. Overall the City income tax collections YTD are down .19% (\$18,352) compared with August of 2020. For the month of August the City income tax collections are down 20.3% (\$280,694) compared to August 2020. (attachment)

### 2. Kent Police Statistics

Chief Shearer has provided a copy of the police statistics report for August 2021. In 2021 calls for service are down 5% (106 calls); traffic citations are up 23% (44 tickets); accident incidents are up by 9% (4 incidents) and serious crimes are the down from one to zero incidents compared to August of 2020. (attachment)