

**KENT CITY PLANNING COMMISSION  
BUSINESS MEETING  
June 22, 2021  
7:00 P.M.**

Due to the COVID-19 pandemic and the Ohio Department of Health order, the Planning Commission meeting will be held virtually.

Any public comments regarding the projects listed below should be submitted by emailing the Development Engineer at [sahrt@kent-ohio.org](mailto:sahrt@kent-ohio.org) no later than noon on Monday, June 21, 2021 in order to have comments be part of the official meeting minutes and records.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **READING OF PREAMBLE**
- IV. **ADMINISTRATION OF OATH**
- V. **CORRESPONDENCE**
- VI. **OLD BUSINESS**
- VII. **NEW BUSINESS**
  - A. **PC21-012      City Hall  
                         319 S. Water St.  
                         Site Plan Review**

**The applicant is requesting a Site Plan Review and Approval to construct a new city administration building. The subject property is zoned C-D: Commercial-Downtown Zoning District**

- 1. Project introduction and report by Staff
- 2. Applicant presentation
- 3. Questions of Applicant and Staff by the Commission
- 4. Hearing of Public Testimony by the Commission
- 5. Closing of Public Comment Hearing by the Commission
- 6. Follow-up/additional questions by the Commission for Staff, and Applicant
- 7. Final Applicant Comments
- 8. Discussion by the Commission
- 9. Action by the Commission

**VIII. MINUTES**

June 1, 2021

**IX. OTHER BUSINESS**

**X. ADJOURNMENT**

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in the Planning Commission public meeting or event should contact the Community Development Department at 330-678-8108 or [sahrt@kent-ohio.org](mailto:sahrt@kent-ohio.org). Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.