



Civil Service Commission

City of Kent 930 Overholt Road Kent, Ohio 44240 330-678-8101

Civil Service Commission Meeting ***June 15, 2020, 5:00 pm***

Due to the COVID-19 pandemic, the Civil Service Commission meeting will be held virtually.

Call to Order

Roll Call

Approval of Commission Meeting Minutes – May 18, 2020

Kent City Schools

1. Personnel Changes:
 - a. Resignation: Kristin Koons, Custodian, effective June 6, 2020.
 - b. Resignation: Mallory DePompei, Payroll Manager, effective July 1, 2020.
2. Request to establish an eligible list for Custodian pending no internal applicants.
3. Request for a temporary exemption of the Payroll Manager position as allowed in 124.11(A)(7)(a) or any other code that applies. The Payroll Manager is a managerial position that handles confidential information, supervises a Payroll Assistant, is already excluded from OAPSE Local 176, and was previously granted a temporary exemption in July 2018.

Safety Administration

Kent Police Department

1. Personnel Changes:
 - a. Retirement: Michelle Lee, Police Chief, effective June 5, 2020.
 - b. Promotion: Nicholas Shearer, Police Chief, effective June 8, 2020
 - c. Promotion: Jennifer Ennemoser, Police Captain, effective June 8, 2020.
 - d. Promotion: Ryan Gaydosh, Police Lieutenant, effective June 8, 2020.
 - e. Promotion: Joshua Nelson, Police Sergeant, effective June 8, 2020.
2. Request to establish an eligible list for Administrative Assistant to the Police Chief.

Kent Fire Department

1. Personnel Change:
 - a. Retirement: Steve Smith, Firefighter/Paramedic, effective June 7, 2020.

Civil Service Commission

Upcoming exams and new protocols.

Adjournment

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in the Civil Service Commission public meeting or event should contact the Civil Service Commission at 330-678-8101 or civilservice@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight (48) hours prior to the event.