

**2022 MEMORANDUM OF AGREEMENT
BETWEEN
CITY OF KENT
AND
MAIN STREET KENT**

This Memorandum of Agreement is by and between the CITY OF KENT, with offices located at 930 Overholt Road, Kent, OH, hereinafter referred to as the “CITY,” and MAIN STREET KENT, with offices located at 154 North Water Street, Kent OH, hereinafter referred to as “MSK.”

SECTION 1: BACKGROUND

WHEREAS, the CITY has been committed to implementing programming that can facilitate increased sales activity in order to support the small businesses operating in the City of Kent downtown central business district; and

WHEREAS, in 2020 the CITY first established an “Outdoor Seating Area” on Franklin Avenue, to be situated between E. Main Street and W. Erie Street, and desires to continue installing the area, beginning on or around the first Saturday in May and keeping the area open daily through and including the first Saturday in October on an annual basis; and

WHEREAS, the CITY will need assistance from MSK to manage the provision of services for the “Outdoor Seating Area,” and other outdoor areas in the City of Kent downtown central business district, during weekly peak periods in order to keep said areas sanitary and orderly;”

NOW, THEREFORE, by mutual agreement, the CITY and MSK enter into this Memorandum of Agreement with the terms as follows:

1. MSK, in support of its mission to support the small businesses operating in the City of Kent downtown central business district, agrees to supervise the management and payment of person(s) selected to maintain the “Outdoor Seating Area” on Franklin Avenue, as well as other outdoor areas in the City of Kent, in a sanitary and orderly manner, while the “Outdoor Seating Area” on Franklin Avenue is operational in 2022, and during the following weekly peak periods:
 - Friday evening (5:00-10:00 p.m.)
 - Saturday evening (5:00-10:00 p.m.)
 - Sunday afternoon-early evening (optional/dependent upon event(s))
2. MSK agrees to facilitate dialogue and coordinate volunteer efforts with area small businesses operating near the “Outdoor Seating Area” to assist with maintaining the area in a sanitary and orderly manner for periods of the week not specified above in “Item 1.”
3. The City agrees to reimburse MSK in a timely manner for any and all costs associated with the payment of person(s) selected to maintain the “Outdoor Seating Area” on Franklin

Avenue, as well as other outdoor areas in the City of Kent in a sanitary and orderly manner, for the weekly peak periods listed above in "Item 1" at an agreed upon hourly rate not to exceed fifteen dollars and no cents (\$15.00) per hour. Documentation needed for such reimbursement will be in a format mutually agreed upon by the CITY and MSK.

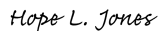
4. At no time is any selected person(s) to be considered an employee of the CITY or MSK, but rather, must be paid as independent contractor(s) by MSK. MSK is solely responsible for the issuance of any IRS 1099 form(s) as is required by law.
5. The CITY agrees to reimburse MSK in a timely manner for any other reasonable and customary purchase(s) of necessary supplies or materials as long as both the CITY and MSK agree to such purchase(s) prior to acquisition and the request for reimbursement includes proof of invoice and payment by MSK.
6. The amount the CITY can reimburse MSK under this Memorandum of Agreement will not exceed seven thousand five hundred dollars and no cents (\$7,500.00).
7. This Agreement shall be binding upon the parties, their successors and assigns.

CITY OF KENT, OHIO



David Ruller, City Manager, City of Kent

Approved as to Form:



Hope Jones, Law Director, City of Kent

MAIN STREET KENT

Maggie McKendry
Maggie McKendry (May 3, 2022 12:05 EDT)

Maggie McKendry, President,

Main Street Kent Board of Directors

CERTIFICATE OF DIRECTOR OF BUDGET AND FINANCE

It is hereby certified that the required amount of \$7,500.00 to meet the contract, agreement, obligation, payment or expenditure for the above has been lawfully appropriated or authorized or directed for such purposes in the 2022 City of Kent operating budget and is in the City Treasury or in the process of collection to the credit of the General Fund, free from any obligation or certificates now outstanding.

Rhonda Hall

Rhonda Hall,

Director of Budget & Finance, City of Kent