

Kent Parks and Recreation
September 19, 2019 5:30 Kent
Parks & Recreation Old Jail

Members Present:

Peter Orlando

Neil Dukes

Staff Present:

Nancy Pizzino

Karen Magilavy

Megan Johns

Sam Tuttle

Kevin Schwartzhoff

Council Liaison

Gwen Rosenberg

The meeting was called to order at 5:30. Roll was noted. Pete was unable to reach Jack, Debbie is on vacation and Jake is coaching. The meeting minutes for the special meeting on August 20th were given out. Pete asked if the new heating and air at the Shelterhouse were being done by Greer or Wright. Wright did get us an estimate and they are doing the work. **Neil made a motion to accept the minutes and Pete seconded and there was no more discussion. The motion passed by the two board members**

Personal Appearances Todd Peetz is not in attendance to tell us about the Portage County interactive map.

Pete introduced Kevin and then thanked Nancy for being the interim director; the board appreciates it.

Correspondence

Incoming None

Outgoing The check from friend of Crooked River will go council for approval

Revenue No questions

Expenditures No questions

Park Report The lot at the Middlebury Trail was paved and Sam is hopeful the water will drain to the right side. Plum Creek drive was paved and had potholes fixed. This week the area outside the Shelterhouse has been dug out and road bricks installed for a nice picnic area. Sam said he is not ready to start raking leaves.

Recreation Report Nancy needs a motion passed but there are not enough board members for a quorum. Pete instructed staff to call board members and get their votes. **The motion is to approve Program Instructor/Recreation Coordinator rates to have a range of \$13.50 - \$14/hour from the current average of \$11.30 per hour. Recreation Leaders rates to have a range of \$10 - \$11/hour from the current average of \$9.93/hr. The state requires the sites to be Step Up to Quality in order to accept county vouchers. This requires staff training and education. It is very difficult to fill staff because of the split schedule. We have a lot of turn over and we compared our salaries with other daycares and we don't pay as well. It is better for the kids if there is less staff turnover. Pete and Neil agreed with the motion**
Staff did reach out to board members and Debbie was contacted on her vacation and emailed back that she was in favor of the motion. So the motion passed unanimously.

Art in the Park was a beautiful weekend and very busy. Nancy thanked Pete for his help. The Water Trail Dedication/Ribbon Cutting Ceremony will be October 4th at 10am. The board is invited. Megan will have 2 required child care classes in November at the Kent Fire Station.

Director Report

1. Kevin has been on the job for 9 days and has met internal staff and external staff.
2. Gazebo repair is underway. Kevin has talked with the Rotary Club and will get the concrete repaired, it is a tripping hazard. He will get the picnic game table repaired and next year there will be painting and a new floor, possibly a composite lumber that would last longer.

Additional If the board has other thing they would like Kevin to work on let him know.

The meeting was closed at 6:06 pm.