



Kent Park and Recreation  
December 16, 2021  
5:30 at the Old Jail

**Members Present:**

Steve Mitchell  
Kathleen Wiler  
Neil Dukes

**Staff Present:**

Angela Manley  
Sam Tuttle  
Megan Johns  
Karen Magilavy

**Council Liason**

Steve called the meeting to order at 5:30. Roll was called and is listed above. Debbie, Jake, and Gwen were unable to attend tonight's meeting. Please review the November's minutes. Kathleen **made a motion to accept the November minutes, Neil seconded and roll was called all were in favor and the motion passed unanimously.**

**Personal Appearances** None

**Correspondence** None

**Staff Reports**

**Revenue & Expenditures** Hasty Awards are for the Tackle and Cheer Program. We have collected more revenue than was budgeted.

**Park Report** We just had a big wind storm and the crew is picking up trees and branches. They check the Hike and Bike Trail because hikers usually call us first. Sometimes they will call into dispatch. The new section of the Hike and Bike Trail is beautiful and the lighting is amazing. Once Sam or Angela figure it out, there is a way to change the colors of the lights. The board asked if one side of the new stairs were for going up and one side was for going down.

**Recreation Report**

We have all the spring sports set up and ready to go; Soccer, Baseball, Softball, Field Hockey and Lacrosse clinics. Preschool is up to 14 kids. The am/pm program still has a waiting list and Megan still needs staff. In order to reopen Longcoy we would need 2-3 more staff. Winter Wonderland has 30 kids and 11 of those kids are new to our program. We have been dealing with covid, Megan has had to do all the contact tracing because our program cannot maintain a 6 foot distance. The groups are kept small to limit exposure and we are doing everything we can to keep the kids safe. There has been a lot of absence in the schools. Angela said Megan is going a great job.

**Director Report**

Angela gave the board two copies of letters regarding the closing of the Fitness Center. The first was to inform the staff about the closing and the second was for the public. Angela was

contacted by a reporter from “The Portager” about the Fitness Center closing. A Board Member and the Finance Director and Controller were contacted by the same reporter and fortunately they all referred her to Angela. We will refund any members who have memberships going into January. The last day of business will be December 30<sup>th</sup>. There are 4 fitness center employees and we can offer them hours elsewhere. A registered letter was sent to the landlord and the new real estate company. The equipment will be auctioned on a government website, after council approval. The schools have expressed interest in some of the equipment.

Look Strategies and Angela had a meeting with Hometown Bank about corporate sponsorships, they were surprised to find several others had been invited to discuss a dog park. They want to form a committee and use city land. Angela explained we are conducting a Master Plan and would like to receive those results before discussing further.

The meeting to talk about Park Impact Fees with Bridget (Community Development) and Rhonda (Finance Director) was postponed due to Covid. Angela will give an update after the rescheduled meeting.

**Angela handed out a new rental fee schedule to begin 1/1/22. Payment is due upon making the reservation, but you can get a refund if you cancel 30 days before the reservation. Fees now include non-resident fees. A motion was made to accept the new fees schedule. Kathleen moves to accept the motion, Neil seconded and all were in favor. Roll was called and motion passed unanimously.**

KSU is planning a Juneteenth celebration and will be closing Willow St. We may have a booth at this KSU Event. Angela, Dave Ruller, Patty the City Managers Assistant, the Police Chief and lieutenant had a Juneteenth meeting to discuss the city’s plans for Plum Creek and maybe the Rec Center. The fear is people won’t go to KSU’s event without alcohol, and the closer it get to dusk, will the crowds get out of control in the park. If we open the parks to renters then we need to keep KPD on high alert. We might have issues of public safety. Do we want to foster a group to use Plum Creek, a family friendly BBQ with music possibly with the Historic South End? Would this be with KSU?

Melanie called Angela and asked if we have any part time staff who could work at the Ice Rink. Angela explained that we are short-staffed ourselves and don’t have any employees to provide. Those we have are maxxed out as part-time employees. We may be approached about running it next year, the days and season would have to be shortened, and maybe this could pay down our debt to the city?

Angela would like to cancel the planned executive session until after the 1<sup>st</sup> of the year.

**Kathleen moves to accept the motion, Neil seconded and role was called and the motion passed unanimously.**

At 6:44 the meeting adjourned.