



Kent City Health Department
201 E. Erie Street 2nd
Kent, Ohio 44240
HEALTH BOARD MINUTES
January 12, 2020

Board Members Present

Chris Woolverton
Jack Amrhein
Louise Frederick
Michelle Frederick
Emily Mattern

Staff Present

Joan Seidel
Michael Anguilano

Guests

Dr. Angela DeJulius
Godslove Bonnah

Board Members Absent

Pam Ferguson

Christopher Woolverton called to order the Kent City Health Board Meeting of January 12, 2021 at 5:38 pm. Joan Seidel started the roll call: Mattern: aye; L. Frederick: aye; Amrhein: aye; M. Frederick: aye; Woolverton: aye.

Motion: A motion to excuse Pam Ferguson from the January 12, 2020 Kent City Board of Health meeting was made by Jack Amrhein and seconded by Louise Frederick. With no objections, the motion passed.

The Kent City Health Board Meeting minutes from the December 2020 meeting were distributed and reviewed prior to the meeting. A motion for approval was requested by Christopher Woolverton.

Motion: A motion to approve the minutes from the December meeting was made by Michelle Frederick and seconded by Emily Mattern. With no further discussions or objections, the motion passed.

Guest Comments – Godslove Bonnah, a Kent State MPH student and current health department intern, introduced himself to the Board of Health

REPORTS

Nursing/PHEP Report – Christopher asked that if anyone has questions about the report they should be given to Joan and she will relay them to Portage County.

Statistical Report for November 2020 – Joan wanted to make note of an error in the dollars collected in the “miscellaneous” section.

Health Department Report – Joan first provided an update on COVID-19. Portage County remains at Level 3/Red. The health department still has three contact tracers coming into the

department and one working from home. Tracers from the Ohio Department of Health are also helping as needed. Joan noted that cases are starting to tick back up again, particularly in K-12 and in families. The health department is working with the Ohio National Guard and Kent State University to host a two-day testing event at the KSU Fieldhouse. It will be a walk-up event with pre-registration as the preferred method. MAKO labs has promised to adjust their practice to ensure results get back to the health department faster.

COVID-19 vaccines remain very limited. Portage County has scheduled a press conference to discuss their planned rollout for Tier 1B. Kent City Health Department is still working to acquire the materials to hold an administer vaccine.

Joan said she signed an MOU to work with Kent State to do waste water sampling at off campus properties. Kent State will do on-campus sampling as well. Both baseline and follow-up sampling will occur, with testing happening twice per week.

Food inspections are ongoing and some sanitarians are adjusting their schedule to see businesses at better operating hours. Compliance checks for COVID-19 safety are ongoing and Joan reported that most places were complying. The few issues will be worked out.

For housing inspections, sanitarians will be doing at least all vacant apartments/houses. Right now, there is around 88-90% occupancy in off-campus housing. Kent State has de-densified their on-campus housing with just under 3,000 people living on campus.

Joan said that the health department is working with Permittium on offering online vital statistics. The site is being built up and Tracy and Linda have been working with Permittium on several calls. The fees will stay the same at \$24, though there is a convenience fee for Permittium.

Mike updated the Board on accreditation. PHAB has extended the deadline by an additional 90 days for document submission. The health department does not need to use all 90 days, but it is helpful to have the buffer.

Mike also updated the Board on the tobacco grant from the Ohio Department of Health. He is working on a tobacco point-of-sale policy that would require tobacco vendors to have cessation materials visible and available at the point-of-sale. He worked off of a passed policy in Perry County and feels it is a very passable policy. Louise asked what happens when they call the Quitline. Mike said it depends on the tobacco product being used, but they would be given a quit coach and free counseling regardless of income or insurance status. Nicotine replacement therapy is also available for up to eight weeks at no charge to eligible participants. Joan asked if this policy would be brought to city council. He said yes. Christopher said the policy would go through the Board first.

Christopher asked how far the county is into Tier 1A for the COVID-19 vaccine. Joan said Portage County Health District is about two weeks away from finishing Tier 1A with their first round of vaccine. Christopher asked if they will have the manpower to do the second doses on top of Tier 1B first doses. Joan was not sure, but they are aware that there will be some overlap. Michelle asked how many people in the city of Kent have been vaccinated. Joan said the ODH dashboard shows by county, but there is not a specific number for the city of Kent. Joan added that the long-term care facilities in Kent had their first-round of vaccines done in-

house. Joan added that all dentist offices in the city have been reached out to but not the age 55+ yet.

DISCUSSION ITEMS

2020 Kent City COVID-19 Report – Godslove Bonnah, an MPH student from the Kent State College of Public Health, presented a COVID-19 report for the city of Kent. November and December had the highest total case counts (447 and 368, respectively). The median age of cases and number of cases started off as inverses of each other and intersected in September, an indication that the students returning to campus drastically increased the case count and decreased the median age of each case. Christopher thanked Godslove for the report and said it was very well done. Joan added that she will be sharing the report with Unified Command team and Kent City Council.

Nursing Contract – Joan said that the nursing contract with Portage County will remain largely the same as it has in years past. It will be done on a yearly basis as opposed to quarterly like it was done last year.

Potential KCHD Expansion Space – Joan said that the first-floor space in the PARTA building, previously Cutler Reality, is being discussed as a temporary addition for the health department. It would be used for vaccinations, vital statistics, and other basic clinical offerings.

ACTION ITEMS

Expenditures and Encumbrances for December 2020

Expenditures & Encumbrances for December 2020				
12/2/2020	Friends Services, Co. (fka Kent Office Supply)	Blanket order for Office Supplies for housing and Food lines	\$2,000.00	
12/2/2020	Hometown Bank - City CC	Facebook and twitter ads for Tobacco	\$200.00	
12/2/2020	Hometown Bank - City CC	Facebook and twitter ads for Covid -19 Saftey	\$200.00	Covid 19
12/4/2020	Disaster Management Systems	Mass Vaccination POD Kit	\$3,500.00	Covid 19
12/4/2020	Global Cooling	ULT Freezer for Vaccines	\$7,700.00	Covid 19
12/7/2020	Helmer Scientific	Undercounter pharmacy refrigerator & installation	\$5,550.22	Covid 19
12/8/2020	Great Lakes Piping, LLC	8 Ionization Units	\$13,600.00	Covid 19
12/8/2020	Global Industrial	Vaccine Clinic Furniture filing cabinettes, laptop carts, chairs	\$3,106.20	Covid 19
12/8/2020	Tiger Medical	Clinic exams tables and stools	\$2,315.52	Covid 19
12/8/2020	Survey Monkey	Team Premier Surveying 12/8/20 to 12/07/21	\$2,337.04	Covid 19
12/10/2020	Hometown Bank - City CC	Terminal Clinic - Category 2 E license fee	\$323.50	Covid 19

Motion: A motion to approve the expenditures and encumbrances for December 2020 was made by Jack Amrhein and seconded by Michelle Frederick. With no further discussion the motion passed.

Adoption of 2021-2026 Strategic Planning Document

This will be moved to an Executive Session.

Nursing Contract

Motion: A motion to approve the nursing contract as written with Portage County Health District was made by Emily Mattern and seconded by Michelle Frederick. With no further discussion the motion passed.

EXECUTIVE SESSION

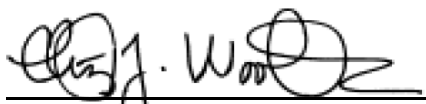
Motion: A motion to move into Executive Session to discuss the 2021-2026 Strategic Plan was made by Jack Amrhein and seconded by Michelle Frederick. With no further discussion the motion passed with a voice vote. Woolverton: aye; M. Frederick: aye; L. Frederick: aye; Amrhein: aye; Mattern: aye. The Board went into Executive Session at 6:23 p.m.

Motion: A motion to move out of Executive Session was made by Jack Amrhein and seconded by Emily Mattern. With no further discussion the motion passed with a voice vote. Woolverton: aye; L. Frederick: aye; M. Frederick: aye; Amrhein: aye; Mattern: aye. The Board came out of Executive Session at 6:39 pm.

ADJOURN

Motion: A motion to adjourn the health board meeting of January 2020 was made by Emily Mattern and seconded by Michelle Frederick. With no further discussion the motion passed. Meeting adjourned at 6:41 p.m.

Approved:



Christopher Woolverton, President



Joan Seidel, Secretary