



Civil Service Commission

City of Kent 930 Overholt Road Kent, Ohio 44240 330-678-8101

Civil Service Commission Meeting ***May 17, 2021, 5:00 pm***

Due to the COVID-19 pandemic, the Civil Service Commission meeting will be held virtually.

Call to Order

Roll Call

Civil Service Commission

1. Approval of Commission Meeting Minutes – April 19, 2021.

Budget & Finance

Personnel Change:

Retirement: Juliann Labajetta, Payroll Administrator, effective July 30, 2021

Health Department

1. Updated Job Description Accreditation Coordinator.
2. Request for an exam to create an eligible list for the position of Accreditation Coordinator.

Parks & Recreation

Personnel Change:

New Hire: Angela Manley, Parks & Recreation Director, effective 4/26/2021.

Safety Administration

Kent Police Department

Personnel Change:

Promotion: Elizabeth Sadowski, Dispatch Coordinator, effective 4/12/2021

Adjournment

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in the Civil Service Commission public meeting or event should contact the Civil Service Commission at 330-678-8101 or civilservice@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight (48) hours prior to the event.